



Supervisory Management QQI Level 6 6N4329

Course Outline

Our Supervisory Management programme provides participants with the opportunity to gain the knowledge and expertise required to excel in a managerial role. Participants will develop a range of supervisory and management skills, as well as improving interpersonal and communication skills.

On completion, participants will be equipped with the required skills to manage, supervise and systematically lead their team, or project, using proven communication and teamwork skills. The programme combines both theoretical and practical elements of supervisory management. This course will appeal to professionals who have recently stepped up into a supervisory role, those seeking to expand their existing leadership skills and employees who plan on progressing to a supervisory role.

On completion of this course, participants will be able to:

- Explore the key concepts/principles of Supervisory Management & assess their own management style
- Improve interpersonal and work place communication skills; utilise company tools and practices to the supervisory role as appropriate – e.g. Lean Mindset
- Evaluate the challenges and demands of stepping up to a supervisory role
- Employ a range of team leadership skills to include Negotiation, Delegation, Motivate and Problem Solving
- Apply up-to-date industry standards, guidelines and recommended practices in supervisory management
- Manage departmental budgets, create and evaluate effective work plans & demonstrate a systematic approach to operational planning
- Recognise the necessary precautions for safeguarding information and data
- Evaluate staff recruitment procedures & complete a range of staff supervision activities
- Assess staff training needs and implement basic training processes

Duration: 5 days

Assessment: Skills Demonstration - 60% & Portfolio - 40%

QQI Certification: On successful completion of all course assessments participants will receive a QQI certificate in Supervisory Management - 15 credits on the National Framework of Qualifications.

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